

February 15, 2008

Dear Restaurant Owner and/or Manager,

The Norwell Chamber of Commerce is sponsoring an event entitled "A Taste of Norwell" to help raise funds for its high-school 2008 Scholarship Fund. As an owner or manager of a business in Norwell, which provides food service, we are inviting you to participate in this event, which will be held on Thursday, April 10 at the Cushing Center in Norwell Center.

The event will be advertised through the media to the local residential and business community with the purpose of giving the attendees a chance to sample various types of foods from local restaurants while they enjoy an evening socializing and bidding on silent auction items.

We hope you will agree to participate in this new, exciting venture. It will be an opportunity for you to showcase your business to those who may not be familiar with your offerings, as well as a chance to show your community support of this worthwhile cause. **We are planning to produce a program booklet that will be given to each attendee and will include your ad at no additional charge. Space is limited – early response is encouraged!**

Here's what you will receive for your participation:

1. A 6-foot exhibit table at the Cushing Center from 5:30 p.m – 8:00 p.m. on the day of the event (set up will begin at 3:30)
2. Electric hook-up if needed
3. **Listing in promotional materials, i.e press releases, posters, newspaper ads**
4. One quarter page ad in the program book
5. 2008 Membership in The Norwell Chamber of Commerce (a \$75 value!)
6. Set up and clean up of the room
7. Music, bartending, room rental, custodian and police detail paid for by The Chamber

Here's what will be expected from you:

1. Return of the signed enclosed contract along with a check made payable to: The Norwell Chamber for \$125 no later than February 29, 2008 mailed to the address below.
2. Food samplings for approximately 200 people
3. Linens or paper goods for serving those visiting your table
4. Staff to cover your table for the duration of the event (maximum 2)

Please call Tom Malames, Chamber President, at 781-659-8131 for more information of if you have questions. We look forward to a successful event and hope you will help us make it happen!

Sincerely,
The Norwell Chamber of Commerce

Taste of Norwell Vendor Agreement

Space is limited – early response is encouraged!

Contact Name _____

Company Name _____

Address _____

Phone _____ Fax _____ Email _____

I, _____, owner or authorized representative of _____, a food service business operating in or servicing the Town of Norwell, agree to participate in the Taste of Norwell Event being held at The Cushing Center, 673 Main Street, Norwell, Massachusetts on Thursday, April 10, 2008 from 5:30 – 8:00 p.m. I understand that said business would be responsible for providing food samplings for approximately 200 attendees, linens or paper goods, and two (2) staff members for their display table. I understand that the Norwell Chamber of Commerce will provide businesses with a 2008 Chamber membership, quarter page ad in the program book, and mention in promotional materials associated with the event. I agree to pay \$125 for participation in the event and have enclosed a check payable to The Norwell Chamber of Commerce for that amount. I understand that my one-quarter-page ad measuring 2.25 x 3.25 will be due before March 15 to be included in the book at no additional charge. I confirm that I will not hold The Norwell Chamber of Commerce or The Cushing Center responsible for any loss or liability as a result of my participation in this event.

Signature _____ Date _____

Please return this form and check no later than February 29, 2008 to P. O. Box 322, Norwell, MA 02061 to reserve space at this event.

I will need electricity _____ **Yes** _____ **No**